

# Reliable Bidder Specification

## Bidder Responsibility Standards

1. Construction contracts; to be considered a responsible bidder on a construction contract for purposes of this Code, a bidder must comply with all of the following requirements and must present satisfactory evidence of that compliance to the appropriate construction agency. It is the sole responsibility of the bidder to comply with all submission requirements at the time it submits its bid. The submission requirements also apply to all subcontractors, except that the bidder shall submit all subcontractor submissions no later than the date and time of the contract award. A bidder shall not be permitted to use a subcontractor that has not been submitted in a timely fashion and the subcontractor cannot be substituted without written authorization. Bidder submissions deemed inadequate or incomplete may result in a determination that the bidder is not a responsible and responsive bidder ineligible to do the contracted work and subject to penalties and fines:

The bidder and all the bidder's subcontractors shall certify to compliance with following the requirements listed below regarding their past performance and work history and their current qualifications and performance capabilities. These certifications shall be executed by a person who has sufficient knowledge to address all the matters in the certification and shall include an attestation stating that all information submitted is true, complete and accurate.

2. The bidder and all the bidder's subcontractors must have a valid certificate of insurance showing the following coverages: general liability, professional liability, product liability, workers' compensation, completed operations, hazardous occupation, and automobile.

3. The bidder and all the bidder's subcontractors must meet the bonding requirements as required by law or contract specifications, with minimum \$250,000.00 bonding capability.
4. The bidder and all the bidder's subcontractors has not had any formal action taken against its performance bond from any federal, state or local government agency or authority.
5. The bidder and all the bidder's subcontractors have not defaulted on any project in the last three years and will provide an INSTALL Warranty on Labor or equal with a minimum two year and \$25,000.00 (twenty five thousand) installation warranty.
6. The bidder and all the bidder's subcontractors have not had any type of business, contracting or trade license, registration, or other certification suspended or revoked in the past three years.
7. The bidder and all the bidder's subcontractors have not been subject of voluntary or involuntary bankruptcy proceedings at any time in the past three years.
8. The bidder and all bidder's subcontractors must participate in applicable apprenticeship and training programs approved by and registered with the United States Department of Labor's Bureau of Apprenticeship and Training for each craft and trade in which it apprentices. The bidder and all the bidder's subcontractors shall provide proof of meeting this qualification standard by submitting appropriate documentation as an attachment to the bid. The bidder and all the bidder's subcontractors shall continue to participate in applicable apprenticeship programs for the full duration of the contract work.

The apprenticeship program in which the firms participate shall meet the following criteria:

- a. The Program has graduated at least one enrollee in each of the past three years. If the Program has not been in existence for three years, this requirement shall not apply until the Program has been in existence for three years. At that time compliance with these criteria is required.
- b. The Program has graduated at least seventy-five percent of program enrollees in each of the past three years.

9. The bidder, bidder's subcontractors and all mechanics working on the jobsite have all technical certifications, qualifications and resources, including equipment, personnel and financial resources, to perform the referenced contract, or will obtain same.
10. The bidder and all the bidder's subcontractors shall provide certification that when performing work on the project shall have at least one employee present who has successfully completed OSHA 30 hour construction safety and health course, a federally or state approved first aid course, and a federally or state approved CPR course.
11. The bidder and all the bidder's subcontractors shall provide a copy of a written plan for employee drug testing and an existing substance abuse program.
12. The bidder and all the bidder's subcontractors shall provide statements as to past performance, which shall give an accurate and complete record of all public works projects, and/or comparable private sector work by scope and size, completed in the past three years by the contractor(s). Such statements shall include the names and addresses of the projects, original contract price, final contract price, and the names of all subcontractors used, if applicable, and a statement as to compliance with completion deadlines. Bidders and all the bidder's subcontractors that are currently behind schedule without excusable delay on any public project are prohibited from receiving additional contracts. Bidders and all the bidder's subcontractors that are currently in litigation with the owner are rendered ineligible for award.
13. On healthcare and infection sensitive jobsites; the bidder, bidder's subcontractors and all mechanics working on the jobsite are required to have all construction carpenters successfully complete an Infection Control Training and Certification Program of no less than twenty four (24) hours, which will include, no less than eight (8) hours of hands-on training utilizing and understanding the latest construction techniques, based upon an approved program. This includes but is not limited to, setting up and inspecting HEPA equipment, such as air scrubbers and vacuums, reading and identifying Magnehelic gauges and negative air

pressure techniques, various soft-wall partitions, as well as hard-wall and ante room construction.

- a. The twenty four (24) hour UBC Best Practices in Healthcare and ASHE equivalent training are acceptable training and certification. All other trades and subcontractors will be required to successfully complete an eight (8) hour Infection Control Awareness Orientation prior to working on healthcare and infection sensitive jobsites.
- b. The UBC Construction ICRA Best Practices in Healthcare eight (8) hour Awareness or ASHE equivalent are acceptable training.

**The following specification information can be implemented in different sections of Division 09:**

- 09 60 00 Flooring
- 09 61 00 Flooring Treatment
- 09 62 00 Specialty Flooring
- 09 64 00 Wood Flooring
- 09 65 00 Resilient Flooring
- 09 67 00 Fluid-Applied Flooring
- 09 68 00 Carpeting

Part 1

General

Quality Assurance

Installers: Skilled trades people holding a valid OSHA 10 and enrolled in a state-approved apprenticeship program, or certified by INSTALL or a program equal to the INSTALL program.

- 4-year apprenticeship program, 160 hours a year
- Career-long training
- Manufacturer-endorsed training
- Fundamental journeyman skills certification